



FORWARD PLAN

19 February 2024 - 23 June 2024

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
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CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Cashless Parking Review

Description: Purpose of the Report:
Taking forward the decision made by the Executive Member for Economy and Transport to consult on moving the parking estate to cashless payments only and agree to a review of the current number of parking ticket machines and a procurement for parking ticket machines.

The Executive Member will be asked: To make a number of decisions based on the officer recommendations outlined in the report as follows:

- i. To review the cashless parking consultation results;
- ii. To agree one of the following options:
A – To remove the acceptance of cash across the parking estate, which is in line with the budget decision made in March 2023;
B – To continue to accept cash payments across all the parking estate;
- iii. To agree to the removal of some of the on street parking based on an annex that will be included in the report;
- iv. Agree to the Parking Services to go out for the procurement of a new supplier for parking ticket machines and pay on exit systems where the decision as to whether cash will be accepted or not will inform the specification for cashless or cash accepting machines.

The action date for this item has changed from 16 January 2024 to 20 February 2024. Reason: To allow further time to consider the consultation results and review recommendations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Graham Titchener

graham.titchener@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The cashless parking consultation is currently underway and will finish on the 4th December, where the findings will inform the decision to be made in this report.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Acomb Front Street Phase 2 – open public engagement on costed designs and ideas for the scheme

Description: Purpose of the Report: The purpose of the report is to set out the ambition and potential scope of the phase 2 works on Acomb Front Street, a key secondary shopping centre within the City of York Council area, seeking approval to undertake open public engagement on costed designs and ideas for the scheme.

The ambition and delivery approach will promote economic growth and help to develop a unique local high street environment promoting diverse community use, and respond to the ideas from the 2021 Future of Acomb Front Street Study, and feedback to date including the petition submitted following the phase 1 works.

The engagement process will be set out, and potential elements (with costings) will be outlined, to ensure businesses and residents and have an opportunity to contribute during the planned engagement period, which is being designed to meet the aspirations of the local community.

Approval will be sought to undertake open public engagement on the Acomb Front Street Phase 2 project approach, to test costed designs and ideas for the scheme.

The Executive will be asked: To confirm that the public consultation on Acomb Front Street Phase 2 may commence, based on the project approach outlined.

Instruct officers to undertake public engagement, analyse responses and work up detailed designs in order that a full costed project scheme can be presented to Executive for approval in Summer 2024.

Wards Affected: Acomb Ward; Holgate Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Kathryn Daly, David Warburton

kathryn.daly@york.gov.uk, david.warburton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Residents, and businesses and stakeholders.

Process: Consultation on the future of Acomb Front Street was undertaken in 2020 with residents, businesses and visitors. In 2021 The Future Acomb Front Street Study included over 1,200 responses Further engagement will now be undertaken in early 2024 in order to progress a holistic design for Front Street.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Children and Young People's Plan 2024-2027

Description: Purpose of Report: To agree the Children and Young People's Plan 2024-2027. The Children and Young People's Plan is a partnership plan. It is a multi-agency planned held by the City of York Safeguarding Children's Partnership. The council is being asked to adopt the plan through the Executive, partner agencies are asked to adopt the plan through their own governance structures.

The safeguarding partnership agreed the plan in September 2023 and will provide the forum for ongoing oversight of the plan.

The Executive will be asked to agree the Children and Young People's Plan 2024-2027.

Wards Affected: All Wards

Report Writer: Niall McVicar

Deadline for Report: 08/02/24

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children's and Education

Contact Details: Niall McVicar

niall.mcvicar@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: A team of partners working across the York came together to help develop our new Children and Young People's Plan. Together we:

- Listened to what children and young people across the city told us about their lives and living in York.
- Developed a 'children's rights' co-production toolkit. We tested this with young people to help raise awareness of children's rights and understand what our priorities should be.
- Reviewed existing strategic plans across the city.
- Reviewed what data and intelligence tell us about living and growing up in York

We are committed that children and young people must have a voice, are heard and are listened to.

In developing our Children and Young People's Plan we drew together key messages from children and young people through lots of different forums.

- 2023 Co-Production and Joint Partnership with children, young people and families
- 2023 Annual Show Me That I Matter and I Still Matter reports
- 2023 Annual Advocacy Report
- 2023 U_Matter Report
- 2023 City of York Safeguarding Children's Partnership
- 2023 York Youth Council
- Access4All
- 2022 Public Health Survey
- 2021 Voice and Involvement Strategy Evaluation
- 2021 York Human Rights Indicator Report

Consultees:

- Children and Young People
- Partner agencies

Background Documents: Children and Young People's Plan 2024-2027

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Construction Skills and Retrofit

Description:

Purpose of the Report:

To outline the need for a new Construction Skills Initiative (CSI York) to support the development of local employment opportunities resulting from key housing and employment sites in the Local Plan and from the work needed to retrofit domestic and commercial properties across the city if York is to meet our carbon reduction targets.

To set out two projects responding to these two drivers, which Executive have already agreed in October 2023 to support through UK Shared Prosperity Fund (UKSPF). These represent a short term pilot with potential for delivery across the York and North Yorkshire region. In future, they might then be supported by the Mayoral Combined Authority through future UK Shared Prosperity Fund (UKSPF) and gainshare. These two projects aim to increase the local supply of appropriately skilled and qualified employees and businesses that respond to growth in demand.

Funding of £3.37m has recently been awarded by Innovate UK for a project to develop a Retrofit One Stop Shop for York (ROSSY), with City of York Council as lead partner and delivery for 21 months from February 2024. This project is predominantly designed to develop demand for domestic retrofit, complementing the supply-side measures in CSI York. The two initiatives will work together to address our climate change and economic challenges, and the report recommends delegations from Executive to the Corporate Director of Place to enable swift implementation.

The Executive will be asked to:

- Endorse the York Construction Skills Initiative.
- Note the progress made on developing a Construction Skills hub.
- Note the successful application to Innovate UK for the Retrofit One Stop York project and delegate further decisions on implementation to the Corporate Director of Place.

Wards Affected: All Wards

Report Writer: Simon Brereton

Deadline for Report: 08/02/24

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Executive Members, Key City Stakeholders, Construction Industry
and training providers and FE colleges.

Consultees:

Background Documents: Construction Skills and Retrofit

Call-In

If this item is called-in, it will be considered by the 04/03/24
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Corporate Parenting Strategy

Description: Purpose of Report: To agree the Corporate Parenting Strategy 2024-2027. A copy of the initial action plan and EIA has also been provided.

The Executive will be asked to: Agree the Corporate Parenting Strategy 2024-2027

Wards Affected: All Wards

Report Writer: Niall McVicar

Deadline for Report: 08/02/24

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children's and Education

Contact Details: Niall McVicar

niall.mcvicar@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Children and young people in care and care leavers have been directly involved in development of the strategy. Details of consultation are included in the Executive paper.

Consultees:

Children and young people in care and care leavers. The draft strategy was agreed at Corporate Parenting Board in September 2023.

Consultees:

Background Documents: Corporate Parenting Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Harewood Whin Green Energy Park (GEP) – Project Initiation

Description: The former landfill site at Harewood Whin, owned by the council (but currently leased to Yorwaste Limited (Yorwaste)), has been identified as a potentially suitable site for the development of a Green Energy Park (GEP). This report provides an outline of the proposed GEP project at Harewood Whin and requests approval to initiate a project business case.

The Executive will be asked to:

1. Agree to initiate the Harewood Whin GEP project and the development of a Strategic Outline Case for a preferred way forward.

Reason: To assess the viability and feasibility of the proposed project, reaffirm the strategic context, and determine a preferred way forward for the project that is financially viable.

2. Agree that a Strategic Outline Case will be prepared for the project and presented to the Executive at the conclusion of the first stage of project development (Gateway Review 1).

Reason: To enable the Executive to review the Strategic Outline Case (business case) and determine whether to authorise the project to proceed to the next stage of project development.

3. To initiate the governance to assure the project and delegate financial authority for this stage to the Corporate Director of Place to allow the project to proceed to the next Executive decision.

Reason: To progress the project to this next stage, operating within the £243,500 budget allocated by the MCA.

Wards Affected: Rural West York Ward

Report Writer: Alex Eburne, Shaun Gibbons **Deadline for Report:** 08/02/24

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Director of Governance

Contact Details: Alex Eburne, Sustainability Project Manager, Shaun Gibbons

shaun.gibbons@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: At a strategic level, an Interim Project Steering Group has been set up to guide to current pre-initiation stage of the project. The Steering Group has been consulted throughout the pre-initiation stage of the project, have provided guidance on the future direction of the project, and support the initiation of the project.

The York & North Yorkshire Local Enterprise Partnership (LEP) have been involved in stakeholder discussions throughout the early stages of the project. The LEP are supportive of the GEP project and its alignment with the key strategic priorities as set out in the York & North Yorkshire Routemap to Carbon Negative.

Northern Powergrid (NPG), the local Distribution Network Operator (DNO), have been involved in discussions about grid connection options and constraints as part of the Local Area Energy Plan (LAEP) project. NPG were invited to provide input into developing the GEP proposal and are supportive of the opportunity it presents to increase large-scale distributed generation in York. Other consultees that have been consulted are listed below.

The council will undertake community engagement on the proposed project prior to the submission of a planning application in order to inform and refine the development proposal and design. It is also proposed that the council undertakes further engagement at the post-submission stage to alleviate any remaining public concerns.

Consultees:

- Interim Project Steering Group
- Council Management Team (CMT)
- Executive
- Executive Members for Environment and Climate Emergency
- Council Implications Officers
- York & North Yorkshire Local Enterprise Partnership (LEP)
- Northern Powergrid
- Yorwaste

Consultees:

Background Documents: Harewood Whin Green Energy Park (GEP) – Project Initiation

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Health Protection Annual Assurance Report

Description: Purpose of Report: To provide the Executive with its annual assurance of health protection arrangements in place to protect the local population, and show them the ways we as a local authority fulfil our statutory duties to protect the health of the public against infectious and environmental hazards.

Wards Affected: All Wards

Report Writer: Anita Dobson

Deadline for Report: 08/02/24

Lead Member: Executive Member for Health, Wellbeing and Adult Social Care

Lead Director: Director of Public Health

Contact Details: Anita Dobson

anita.dobson@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: The report was written and supported by a number of CYC staff and external organisations. The report was agreed at the York Health Protection Committee Meeting.

Public Health Protection Team
York Health protection Committee

Consultees:

Background Documents: Health Protection Annual Assurance Report
Health Protection Annual Assurance Report

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 04/03/24
15/04/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Local Bus Service Updates

Description: A summary will be provided of the recent York Bus Network Review, undertaken by consultants Momentum. The results of the report will be used for long-term planning but have also informed some immediate proposals to amend the supported bus network. The results of a consultation on these shorter-term proposals will be presented in the report, alongside a series of recommendations for service changes to be implemented in 2024. In association with this, approval will be sought to extend some existing short-term bus arrangements to 2nd June 2024.

The second key aspect of the report will be to provide an update on progress with the York Bus Service Improvement Plan ("BSIP"). This will include an overview of the funding position for council supported bus services, including details of an additional £1.15m of BSIP funding awarded by the Department of Transport ("DfT") to City of York Council for 2024/25.

The final component of the report will be to provide details of York's latest bid to the DfT for Zero Emission Bus Regional Areas ("ZEBRA2") scheme, with the outcome expected in March 2024.

The Executive will be asked:
To make decisions in relation to supported bus services.
To note the update and additional BSIP Funding and update on Zebra funding.

Wards Affected: All Wards

Report Writer: Joanne Waddington **Deadline for Report:** 08/02/24

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Joanne Waddington

joanne.waddington@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: A public consultation on proposals to change some supported bus routes and timetables was launched on 21st December 2023 and

concludes on 17th January 2024. The results are to be incorporated into this report.

A number of BSIP funding approvals have already been sought from the York Enhanced Bus Partnership (“EP”) Operational Delivery Group (“ODG”). Further approvals will be sought on 17th January 2024.

Consultees:

Background Documents: Local Bus Service Updates

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Tourism Strategy

Description: Purpose of the Report:
The report will outline the Tourism Strategy that York's Tourism Advisory Board (TAB) have developed with industry partners, consider its strategic fit with Council Plan Priorities, and recommend that Executive ask Full Council to adopt the strategy on behalf of the city. It will also update Executive on the joint work with North Yorkshire Council, Make it York and the shadow Combined Authority to establish a York & North Yorkshire Local Visitor Economy Partnership (YNY LVEP) for York and North Yorkshire and the collaborative arrangements in place for developing and implementing that LVEP.

The Executive will be asked: .

- Thank the Tourism Advisory Board for their work in preparing a new Tourism Strategy for the city and recommend the strategy to Full Council so that it can be adopted on behalf of the city
- Note the requirement to work collaboratively with North Yorkshire Council to prepare a YNY LVEP Year 1 Growth Action Plan and a framework which aligns the York Tourism Strategy and the North Yorkshire Destination Management Plan by 31 March 2024

Delegate the sign off for York input to the collaborative work on the LVEP Growth Action Plan/LVEP Framework to the Director of Housing, Economy and Regeneration.

Wards Affected: All Wards

Report Writer: Simon Brereton **Deadline for Report:** 08/02/24

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Extensive consultation through Tourism Advisory Board with external partners. Internal consultation.

Consultees:

Background Documents: York Tourism Strategy

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Update regarding the Re-commissioning of the current York Reablement service

Description: Purpose of Report: The Reablement Service was given approval by Executive in October 2023 to proceed with a competitive tendering process resulting in a new service being implemented from the 1 April 2024. The purpose of this report is to provide an update with regards to the re-commissioning of the Reablement Services and to submit a new Procurement timeline that includes a 6-month extension.

Original timelines and new timelines are outlined in the table below:

Task	Original timeline	New timeline
Finalise specification	1st October 2023	31st January 2024
Issue tender to market	14th November 2023	27th February 2024
Tender evaluation	Mid December 2023	4th April 2024– 24th May 2024
Contract award	6th January 2024	24th May 2024
Contract mobilisation	Mid-January 2024	31st May 2024
New service commences	1st April 2024	30th September 2024

The Reablement Service is funded by the Better Care Fund and has contributions from both the Council and the ICB. Additional stakeholder engagement has been completed via workshops and multi-agency meetings and this has enabled the specification to be finalised whilst all partners made the necessary contribution to the service specification.

The All-Age Commissioning team currently have two contracts for Rapid Response Services from two different providers and they are both not providing value for money and have different terms and conditions. Seeking approval to combine both Rapid Response services into one contract to simplify complex Reablement and Rapid Response pathways. Furthermore, this option provides an opportunity to secure significant benefits in terms of, obtaining better value for money, complying with The Council Procedure rules and reduces potential challenge from providers within the market.

The Executive will be asked to approve the continuation of the re-commissioning of York Reablement Services, with a 6-month extension period to the previous timescales shared. Enabling the contract to complete the tender process, contract award and mobilisation with a new service in place for the 30 September

2024.

Approve the approach to combine both Rapid Response services and contracts into one, as part of the Reablement Service. Tendering both the Reablement and Rapid Response services as one opportunity to the market via a tendering process.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision because the option to combine both Rapid Response services into one service, one contract and one tendering process is a recent development opportunity. This approach provides significant benefits in terms of achieving value for money, consistency of terms and conditions and ensures that the necessary approvals to proceed are obtained. The new timetable for the Reablement re-commission will enable the approach described above to be progressed and implemented.

Wards Affected: All Wards

Report Writer: Judith Culleton **Deadline for Report:** 08/02/24
Lead Member: Executive Member for Health, Wellbeing and Adult Social Care
Lead Director: Corporate Director of Adult Services & Integration
Contact Details: Judith Culleton

judith.culleton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Additional stakeholder engagement has taken place with Health and Social Care Partners and has been utilised to update the service specification further for the recommission of the Reablement Services.

The consultation will involve a survey being sent out to service users, health professionals and other key stakeholders that will inform the report to the Executive. A working group has also been set up to look at the different options to recommission the York Reablement Service. The outcome will be the implementation of an efficient and effective commissioning model that will provide value for money and is the best strategic fit for the delivery of our Home First care and support pathway.

Consultees:

- York and Scarborough Hospital NHS Foundation Trust
- CYC Reablement Task and Finish Group.
- Reablement Responsive Care Pathway Working Group

- The York Multiple & Complex Needs Network – added
- Age Friendly York Older Citizens Group - added
- NHS Humber and North Yorkshire Integrated Care Board
- Existing users of the reablement service.
- Age UK
- Healthwatch
- York Advocacy
- York Sensory Service
- Dementia Strategy Group
- Carers Strategy Group
- York CVS
- Other Stakeholders

Consultees:

Background Documents: Update regarding the Recommission of the current York Reablement service
Reg 10 - Update regarding the recommission of the current York Reablement service

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance, Performance, Major Projects and Equalities

Meeting Date: 21/02/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Civic protocols Review

Description: Purpose of Report: To review all aspects of current civic protocols to ensure that the Civic Party, including use of the Mansion House and Lord Mayor's Charity are supported into the future in a sustainable way at a time of constrained resources. Importantly this review will ensure that the Lord Mayor can continue to act as an ambassador for the City locally, nationally and internationally, as it's elected First Citizen, in their role to ;

- I. Uphold historical and ceremonial traditions of the Office of Lord Mayor;
- II. Attend and support civic events and community activities which demonstrate the First Citizen's commitment to the Council Plan.

The Executive Member will be asked: To approve the revised set of civic protocols for introduction in the new Civic Year from May 2024.

The decision will be made by Cllr Katie Lomas - Executive Member for Finance, Performance, Major Projects and Equalities in consultation with Cllr Claire Douglas – Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships.

The action date for this item has changed to 21 February due to the January meeting being moved to an earlier date, and to complete work required on the detail of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director:

Director of Customer & Communities

Contact Details:

Laura Williams

laura.williams@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Health, Wellbeing and Adult Social Care

Meeting Date: 21/02/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: North Yorkshire and City of York Domestic Abuse Strategy 2024 - 2028

Description: Purpose of Report: To present the North Yorkshire and City of York Domestic Abuse Strategy 2024-2028 together with the accompanying Equalities Impact Assessment.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Health, Wellbeing and Adult Social Care

Lead Director: Director of Public Health

Contact Details: Anita Dobson, Peter Roderick, Director of Public Health

anita.dobson@york.gov.uk, peter.roderick@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Through the York Domestic Abuse Partnership Board

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Environment and Climate
Emergency

Meeting Date: 27/02/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Realm – Service developments

Description: The purpose of the report is to present to the Executive Members proposed changes in Public Realm. The report will focus on options to improve biodiversity in select areas of the city, options for weed treatment and changes to the management of verges and open spaces. A number of these proposals will be trial areas to inform future service developments.

The Executive will be asked: Consider the information presented in the report and note the contents of the report. The Executive Members will also be asked to consider the proposed trial areas contained within the report and decide if they wish to adopt these proposed areas.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Corporate Director of Place

Contact Details: Ben Grabham, Head of Environment, Dave Meigh

ben.grabham@york.gov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Not Applicable.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Housing, Planning and Safer Communities

Meeting Date: 28/02/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Council Garage Licence Agreement

Description: Purpose of report: The report reviews the current CYC garage licence agreement, identifying parts that require updating to bring it up to date, with the purpose that CYC has a garage licence agreement that is future proof.

The Executive Member will be asked to approve the introduction of a new garage licence agreement from April 2024.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing, Planning and Safer Communities

Lead Director:

Corporate Director of Place

Contact Details:

Kate Grandfield, Supported Housing Manager, Peter Holt, Housing Assistant Team Leader, Denis Southall, Head of Housing Management Services

kate.grandfield@york.gov.uk, peter.holt@york.gov.uk, denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Using Survey Monkey, asking garage licensees for comment on proposed changes to the garage licence. The consultation will take 7 weeks

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Children, Young People and Education

Meeting Date: 05/03/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Term dates for the 2025/26 School Year

Description: This report seeks the Executive Member's approval for the City of York Council term dates 2025/26 school year. The report follows an informal consultation via York Education.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children's and Education

Contact Details: Rachelle White, School Admissions Manager

rachelle.white@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Headteachers of all schools in the City of York area.

Process: Informal consultation via York Education.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/04/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/03/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Access Control Barrier Review

Description: Purpose of the Report: This report seeks approval of a new Access Control Barrier Policy for York based on a review which was completed during 2023. The objectives of the review were to undertake and audit of current access control measures across the council area, to research current guidance, legislation, and best practice, to formulate a policy to determine where barriers should and should not be installed and, in locations where they are deemed to be appropriate, which designs should be used. The final part of the review was formulation of a prioritisation methodology to enable the current non-compliant barriers to be removed or redesigned in a logical order. Approximately 900 individual barriers or access controls were identified as part of the audit phase of the project of which almost three quarters were found to be non-compliant with current government guidance.

The Executive Member will be asked to: Approve adoption of the new guidance and prioritisation methodology as council policy which should be used going forwards to tackle existing barriers and to influence future projects.

To ask officers to disseminate this guidance to other agencies in York who are responsible for their own barriers in order that they are aware of their duties under Equalities legislation and to ensure that barrier policy and designs are standardised across the council area.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Greg Morgan

greg.morgan@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Engagement with stakeholder groups was undertaken at two

stages during the review.

1. At the policy formulation stage in order that a general consensus could be reached to ensure as much buy-in as possible from stakeholders

2. At the prioritisation methodology formulation stage to ensure the most relevant factors were used.

Internal consultation has been undertaken with relevant council departments on the final policy to ensure we have a singular approach to any future projects.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

15/04/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/03/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Active Travel Programme – Badger Hill Scheme

Description: Purpose of the Report:
As part of the Active Travel Programme, feasibility work has been completed for the 'Badger Hill Active Travel Scheme'. This report presents the proposed scheme and seeks a decision to progress to detailed design and delivery.

The Executive Member will be asked to:
Decide on whether the proposed scheme presented and detailed in this report can proceed to the Detailed Design workstage and subsequent construction.

Wards Affected: Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Bethan Old, Transport Project Manager

bethan.old@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

15/04/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/03/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Bishopthorpe Bridge Options Report

Description: Purpose of the Report: In August last year a decision was made to implement a temporary weight restriction to Appleton Road Bridge in Bishopthorpe as the inspections found that the structure was not currently capable of bearing 40 tonnes of live loading and an 18 tonnes weight restriction was implemented.

This report will update on the options which have been explored which will include a bridge strengthening option.

The Executive Member will be asked to: Select the option or options to progress.

Wards Affected: Bishopthorpe Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Siavosh Mahmoodshahi

siavosh.mahmoodshahi@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Bishopthorpe Bridge Options Report
Weight restriction Bishopthorpe Bridge General Layout-Signs.pdf
Weight restriction Bishopthorpe Bridge General Layout-Plan.pdf

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/04/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/03/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Response to the petition to “Pedestrianise Fossgate”

Description:

Purpose of the Report:

The report considers a petition titled “We call on City of York Council to pedestrianise Fossgate”, submitted to City of York Council in November 2023.

The report considers the changes proposed in the petition and whether it would be possible to achieve the aims stated in the petition by implemented these changes or other possible options. An analysis of these options is presented to support the Executive Member’s decision on the Council’s response to the petition.

The Executive Member will be asked to:

Acknowledge the petition, its request for Fossgate to be pedestrianised, and its aims to provide “enough room to accommodate pavement café licences and the needs of our local disabled community”;

Acknowledge the significant amount of analysis and consultation previously undertaken on this issue and the fact that there is no consensus amongst users of the street;

Acknowledge that even if further permanent access restrictions were implemented in the street, this would not enable more pavement cafés to be licensed as it would not be possible to place tables and chairs in the carriageway;

Acknowledge that CYC cannot support the removal of the kerb delineation between the footways and the carriageway as this would transform Fossgate into a level surface shared space;

Approve Option A - Current restrictions, no change, and Option E - Market day approach, where vehicular access to the whole or part of the street would be restricted for specific events. The closures would be managed as events and the organisers would have to ensure that they have all the required permissions in place, including the support of the Security Advisory Group, and that they are able to meet the events’ costs.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Detailed in the report – significant number of consultations over the last few years

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/04/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/03/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Action plan to reduce inequalities within Gypsy and Traveller communities including the provision of additional pitches and improvement of existing provision

Description: Purpose of report: To set out a 12 month action plan of activity with the ambition of reducing inequalities within Gypsy and Traveller communities. The report will also set out plans to both improve existing sites and provide additional pitches to meet identified need in the Local Plan.

The Executive will be asked: To approve the action plan.

Wards Affected: All Wards

Report Writer: Michael Jones

Deadline for Report: 29/02/24

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Corporate Director of Place

Contact Details: Michael Jones, Head of Housing Delivery and Asset Management, Laura Williams

michael.jones@york.gov.uk, laura.williams@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Action Plan has been developed with support from the Gypsy and Traveller Working Group which is a cross department and multi-agency meeting designed to support Gypsy and Traveller communities in York.

Consultees:

Background Documents: Action plan to reduce inequalities within Gypsy and Traveller communities including the provision of additional pitches and improvement of existing provision

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/03/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: The Council's Contract with Make It York

Description: Purpose of Report: For members to decide if the existing Make It York contract should be extended by up to a further three years. The report will also update and seek approval from members on the current proposed service specification and any other contract changes required.

The Executive will be asked:

To consider the option to extend the Make It York contract and approve the updated Service Specification and contract changes.

Wards Affected: Guildhall Ward

Report Writer: Andrew Laslett

Deadline for Report: 04/03/24

Lead Member: Executive Member for Economy and Transport, Executive Member for Health, Wellbeing and Adult Social Care

Lead Director: Director of Customer & Communities

Contact Details: Andrew Laslett, Head of Strategic Services (Leisure & Community Centres)

andrew.laslett@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Consultation Process : Make It York Senior Management Team

Consultees: Economy, Place, Access and Transport scrutiny committee – 22 January 2024

Consultees:

Background Documents: The Council's 2019s Contract with Make It York
The Council's Contract with Make It York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/03/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Procurement of Healthwatch York

Description: Purpose of Report: This paper seeks permission to reprocure the City of York Council's ("the Council") Healthwatch York contract for a maximum 4 years value of £462,440 (subject to adjustments).

This will enable the officers to implement the tendering process to align with the expiry of the existing contract and ensure there is a continuous service to the residents of York.

The Executive will be asked: To approve the decision to go out to tender for Healthwatch York for 4-years and associated officer delegations.

Wards Affected: All Wards

Report Writer: Carl Wain

Deadline for Report: 04/03/24

Lead Member: Executive Member for Health, Wellbeing and Adult Social Care

Lead Director: Director of Customer & Communities

Contact Details: Carl Wain, Commissioning Manager

carl.wain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: None - mandatory service

Consultees:

Background Documents: Procurement of Healthwatch York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/03/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Local Transport Strategy update

Description: Purpose of report: This will be an update report summarising information collected during York's consultation on Local Transport and work in other relevant transport workstreams.

The Executive will be asked to instruct officers to prepare a Local Transport Strategy which takes into account the information presented in the report.

Wards Affected: All Wards

Report Writer: Julian Ridge **Deadline for Report:** 04/03/24

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: The report will summarise the responses to the consultation on local transport which ran between November 20th 2023 and February 4th 2024. This comprised both of an online questionnaire and a number of ward and drop in events.

There was extensive city wide advertising of the consultation and the consultation was open to anyone to fill in.

Consultees:

Background Documents: Local Transport Strategy update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/03/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Statement of Community Involvement update

Description: Purpose of the Report: This report sets out the draft updated Statement of Community Involvement, and asks members to approve it for consultation. This will replace the existing Statement of Community Involvement (adopted December 2007) and the 2020 update (which was produced as an update due to Covid regulations).

The Statement of Community Involvement sets out the Council's consultation methodology for planning policy documents, including the Local Plan (and associated documents), neighbourhood plans and the Development Management process for planning applications. The preparation of a Statement of Community Involvement is a statutory requirement under national planning policy.

The Executive will be asked to agree the draft updated Statement of Community Involvement for citywide public consultation.

Wards Affected: All Wards

Report Writer: John Roberts

Deadline for Report: 04/03/24

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Corporate Director of Place

Contact Details: John Roberts

john.roberts@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: Consultation process: Citywide consultation will take place on the approved document using the procedures set out in the draft updated Statement of Community Involvement

Consultees: Public, statutory consultees and interested parties who have registered their interest in the existing planning system. There will be an opportunity for people to also register their interest for future updates to planning policy documents.

Consultees:

Background Documents: Statement of Community Involvement update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance, Performance, Major Projects and Equalities

Meeting Date: 19/03/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Council Tax Debt Pilot

Description: Purpose of Report: The report sets out the findings of the council tax debt pilot undertaken across 2022/23 and sets out recommendations to improve the recovery process for residents.

The Executive Member will be asked: To note the findings and approve the recommendations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director:

Director of Customer & Communities

Contact Details:

David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: This was undertaken as part of the project key stakeholder interviews been undertaken by the University of York.

Consultees: This included third sector organisations, council officers, and residents who participated

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/04/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/04/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Recommissioning of Sensory Services in York

Description: Purpose of Report: Local authorities have a statutory duty to prevent, reduce or delay needs for care and support (Care Act 2014 section 2) for all adults including carers; this means early intervention to prevent deterioration and reduce dependency on support from others including those with sensory impairments. The current Sensory Support service contract is coming to an end this year, the commissioning team are in the process of recommissioning the service. The purpose of the report is for Executive Meeting to review the report and recommendations to come to a decision on the best option to go forward.

The Executive will be asked: To recommend the best option to recommission York Sensory Support Services.

Wards Affected: All Wards

Report Writer: Edward Njuguna **Deadline for Report:** 04/04/24
Lead Member: Executive Member for Health, Wellbeing and Adult Social Care
Lead Director: Corporate Director of Adult Services & Integration
Contact Details: Edward Njuguna

edward.njuguna@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: A sensory Support survey was conducted to get views from customers who use sensory support services, and those who might need to in the future (and their families and carers). We hoped this would give us a better understanding of what sensory support people need and what needs to improve.

The survey was open for 10 weeks from 1 November 2023 to 8 January 2024

Consultees:

- The Wilberforce Trust (YorSensory)
- MySight York.
- Specialist Teaching Team and Deaf Café
- City of York Council Access Team
- People with lived experience of sensory loss
- North Yorkshire Sight Loss Council.

- Living 4 Moments
- Community Links
- York Older People's Assembly
- York and Scarborough Teaching Hospitals
- Age Friendly York Older Citizens Group
- York Disability Rights Forum
- NHS Humber and North Yorkshire Integrated Care Board
- Tees Esk Wear Valleys NHS FT
- Age UK
- Healthwatch
- York Advocacy
- Dementia Strategy Group
- Carers Groups/Forums
- York CVS
- Other Stakeholders

Consultees:

Background Documents: Recommissioning of Sensory Services in York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: